

Maryland Continuing Education Schedule

| MARCH | | | | | CE Credit Hours | | | | Cost | |
|-------|--|--------|-------------|-------------------------|-----------------|-------|-------|-------|------|-------------------------------------|
| | Class | Date | Time | Location | Instructor | DC CE | MD CE | VA CE | | VA PL |
| | Water Supply & Mechanics | Mar 12 | 9:30-12:30 | Severna Park | Tim Shotzberger | X | 3.0E | X | X | FREE Register |
| | MD Residential Contract Review | Mar 12 | 1:00-4:00 | White Marsh | Brenda Kasuva | X | 3.0E | X | X | \$24.00 Register |
| | A Guide to Indoor Air Quality | Mar 13 | 10:00-11:30 | Annapolis Plaza | Kevin Barnaba | X | 1.5E | X | X | FREE Register |
| | MD Fair Housing | Mar 13 | 12:00-1:30 | Roland Park | Craig Wolf | X | 1.5M | X | X | FREE Register |
| | Stigmatized Properties | Mar 14 | 5:00-6:30 | Columbia | Craig Wolf | X | 1.5E | X | X | FREE Register |
| | Risk Management | Mar 15 | 9:00-12:00 | Harford County | Craig Wolf | X | 3.0E | X | X | FREE Register |
| | MD Broker Supervision | Mar 15 | 12:00-3:00 | Harford County | Craig Wolf | X | 3.0M | X | X | FREE Register |
| | MD Fair Housing | Mar 15 | 2:30-4:00 | Towson | Brenda Kasuva | X | 1.5M | X | X | \$12.00 Register |
| | Introduction to Septic Systems | Mar 16 | 10:30-12:00 | Crofton | Tim Shotzberger | X | 1.5E | X | X | FREE Register |
| | A Guide to Indoor Air Quality | Mar 19 | 10:00-11:30 | North Potomac/Rockville | Kevin Barnaba | X | 1.5E | X | X | FREE Register |
| | Water Supply & Mechanics | Mar 20 | 1:00-4:00 | Annapolis Church Circle | Eric Garrett | X | 3.0E | X | X | FREE Register |
| | RE Ethics Including Predatory Lending & Illegal Flipping | Mar 27 | 1:00-4:00 | Ellicott City | Craig Wolf | X | 3.0M | X | X | FREE Register |
| | RE Ethics Including Predatory Lending & Illegal Flipping | Mar 29 | 1:00-4:00 | Baltimore Fells Point | Craig Wolf | X | 3.0M | X | X | FREE Register |

| APRIL | | | | | CE Credit Hours M=Mandatory, E=Elective | | | | |
|--------------------------------|--------|-------------|---------------------------|-------------------|--|-------|-------|-------|-------------------------------------|
| Class | Date | Time | Location | Instructor | DC CE | MD CE | VA CE | VA PL | Cost |
| A Guide to Indoor Air Quality | Apr 2 | 10:00-11:30 | Roland Park | Kevin Barnaba | X | 1.5E | X | X | FREE Register |
| MD Residential Contract Review | Apr 9 | 10:00-1:00 | Harford County | Marianne Ferguson | X | 3.0E | X | X | FREE Register |
| Introduction to Septic Systems | Apr 10 | 10:00-11:30 | Columbia Education Center | Eric Garrett | X | 1.5E | X | X | FREE Register |
| Certified Leasing Agreement | Apr 11 | 1:00-3:00 | Annapolis Church Circle | Dale House | X | 2.0E | X | X | FREE Register |
| A Guide to Indoor Air Quality | Apr 18 | 10:30-12:00 | Potomac | Kevin Barnaba | X | 1.5E | X | X | FREE Register |
| Water Supply & Mechanics | Apr 24 | 10:00-1:00 | Columbia Education Center | Tim Shotzberger | X | 3.0E | X | X | FREE Register |
| The Nine Nasties | Apr 25 | 10:00-11:30 | Harford County | Craig Wolf | X | 1.5E | X | X | FREE Register |
| MD Legislative Update | Apr 25 | 10:00-1:00 | White Marsh | Brenda Kasuva | X | 3.0M | X | X | \$24.00 Register |

| MAY / JUNE | | | | | CE Credit Hours M=Mandatory, E=Elective | | | | |
|--|---------|--------------|----------------|--------------|--|-------|-------|-------|-------------------------------------|
| Class | Date | Time | Location | Instructor | DC CE | MD CE | VA CE | VA PL | Cost |
| RE Ethics Including Predatory Lending & Illegal Flipping | May 9 | 10:00-1:00 | Harford County | Craig Wolf | X | 3.0M | X | X | FREE Register |
| MD Legislative Update | June 7 | 9:30 - 12:30 | Georgetown | Mary Chieppa | X | 3.0M | X | X | \$24.00 Register |
| MREC Agency w/ Regulation Updates | June 7 | 1:00 - 4:00 | Georgetown | Mary Chieppa | X | 3.0M | X | X | \$24.00 Register |
| FHA Loans | Jun 11 | 10:00-11:30 | Harford County | Vicki Whelan | X | 1.5E | X | X | FREE Register |
| MD Fair Housing | Jun 13 | 12:00-1:30 | Harford County | Craig Wolf | X | 1.5M | X | X | FREE Register |
| RE Ethics Including Predatory Lending & Illegal Flipping | June 14 | 9:30 - 12:30 | Georgetown | Mary Chieppa | X | 3.0M | X | X | \$24.00 Register |
| MD Fair Housing | June 14 | 1:00 - 2:30 | Georgetown | Mary Chieppa | X | 1.5M | X | X | \$12.00 Register |
| Preparing & Pricing for Today's Market | June 14 | 2:45 - 4:15 | Georgetown | Mary Chieppa | X | 1.5E | X | X | \$12.00 Register |

| JULY/AUGUST | | | | | CE Credit Hours M=Mandatory, E=Elective | | | | |
|------------------------|--------|-------------|----------------|------------|--|-------|-------|-------|----------------------------------|
| Class | Date | Time | Location | Instructor | DC CE | MD CE | VA CE | VA PL | Cost |
| HVAC & The Environment | Jul 24 | 10:00-11:30 | Harford County | Craig Wolf | X | 1.5E | X | X | FREE Register |
| Stigmatized Properties | Aug 2 | 10:00-11:30 | Harford County | Craig Wolf | X | 1.5E | X | X | FREE Register |

| OCTOBER | | | | | CE Credit Hours M=Mandatory, E=Elective | | | | |
|--------------------------------|--------|------------|----------------|-------------------|--|-------|-------|-------|----------------------------------|
| Class | Date | Time | Location | Instructor | DC CE | MD CE | VA CE | VA PL | Cost |
| MD Residential Contract Review | Oct 8 | 10:00-1:00 | Harford County | Marianne Ferguson | X | 3.0E | X | X | FREE Register |
| Risk Management | Oct 23 | 10:00-1:00 | Harford County | Craig Wolf | X | 3.0E | X | X | FREE Register |

| Continuing Education Procedures | |
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| 1 | When registering for all continuing education classes, please register through our registration site: http://midatlantic.nrtsalespro.com/ |
| 2 | The cost of continuing education classes is: \$8.00 per credit hour when registering through the registration site. If registering by form the cost for continuing education classes is: \$8.00 per credit hour with registration received by 5:00p.m. two business days before the scheduled class. \$10.00 per credit hour if registration occurs less than the two business days before the scheduled class. Forms received after 5:00p.m. two business days prior to the scheduled date of the class do not qualify as registered. Completion of a registration form at price of \$10.00 per credit hour will be required on-site the day of scheduled class. |
| 3 | Payment for continuing education classes may be made by personal check (payable to Coldwell Banker Residential Brokerage), MasterCard, or VISA. Payment must be submitted at time of registration. TRIDENT CHARGES OR CASH CANNOT BE ACCEPTED |
| 4 | Telephone registrations cannot be accepted. Registration is completed via website, or forms may be submitted by Fax to 571-435-8080, or scanned and emailed to cbrbschool@cbmove.com. |
| 5 | Day of Class: (1) Students should plan to arrive for class at least 15 minutes prior to the scheduled start time. (2) Upon arriving, a student are required to sign the roster next to their name. (Students in need of MD CE credit must also show either their legal ID or photo business card upon entering the classroom) (3) Non-registered students are required to complete an on-site registration form (including payment information if required), print their name on the sign-in sheet and sign next to their printed name. (4) Regulations prevent the issuance of continuing education credit to any student failing to sign the sign-in sheet. (5) Regulations prevent the issuance of continuing education credit to any student after the start of the class, leaving the classroom during the class, or leaving the class early. (6) The use of PDA's, personal computers or cell phones during a continuing education class will prevent the issuance of continuing education credit. (7) At the conclusion of class (for MD CE credit only), each student is required to sign out on the roster next to their name. |
| 6 | Credit for a paid class not attended cannot be transferred to another class. A refund will be issued for the paid class within 30 days of receipt of a cancellation as follows: (1) Full refund if the cancellation is received by 5:00 p.m. two full business days prior to the scheduled class date. (2) A 90% refund if a cancellation is received after 5:00 p.m. two full business days prior to the scheduled class date. |
| <p>Classes offered through the Coldwell Banker Residential Brokerage School of Real Estate are approved for continuing education by the Maryland Real Estate Commission and/or the DC Board of Real Estate and/or the Virginia Real Estate Board and/or the Delaware Real Estate Commission.</p> | |

| HOW CONTINUING EDUCATION CREDIT HOURS ARE REPORTED | | |
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| District of Columbia | Maryland | Virginia |
| <p>A CE Certificate will be sent for each appropriate class upon request by student. All certificates are emailed directly to the agent.</p> <p>CE credit hours are uploaded to a central database maintained by the District of Columbia</p> | <p>A CE Certificate will be sent for each appropriate class upon request by student. All certificates are emailed directly to the agent.</p> <p>CE credit hours are uploaded to a central database maintained by the state of Maryland</p> | <p>A CE Certificate will be sent for each appropriate class upon request by student. All certificates are emailed directly to the agent.</p> <p>CE credit hours are uploaded to a central database maintained by the state of Virginia</p> |
| <p>If a licensing jurisdiction does not accept credit hours via upload to a central database, the Continuing Education Certificate is your <u>only proof</u> of earning continuing education credit. Keep your certificates in a safe place. Duplicate certificates cannot be issued without the date of the class, name of the class and class location. Duplicate certificates are \$10 per certificate.</p> | | |

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| Columbia Education Center |
| 6031 University Blvd Ellicott City MD 21043 |

Coldwell Banker Residential Brokerage Maryland Offices

| Offices | Branch Vice President | Address | Telephone |
|--------------------------------|---|--|----------------|
| Annapolis Church Circle | Kathy Brooks | 4 Church Circle, Annapolis, MD 21401 | (410) 263-8686 |
| Annapolis Plaza | Constance Morrissette/ William Peach | 170 Jennifer Road, Suite 102, Annapolis, MD 21401 | (410) 224-2200 |
| Baltimore Fells Point | Nakia Evans | 808 S Broadway, Baltimore, MD 21231 | (410) 327-2200 |
| Baltimore Roland Park | Robert Garner | 38 Village Square, Baltimore MD 21210 | (410) 235-4100 |
| Bethany Beach | Stephanie Talbott | 39682 Sunrise Court, Bethany Beach, DE 19930 | (302) 539-1777 |
| Bethesda | Alana Lasover | 4800 Montgomery Lane, Suite 100, Bethesda MD 20814 | (301) 718-0010 |
| Carroll County Regional | Steve Donegan | 1130 Baltimore Boulevard, Westminster, MD 21156 | (410) 876-1666 |
| Columbia | Sally Griffin | 6031 University Boulevard, Suite 100, Columbia, MD 21043 | (410) 740-7100 |
| Crofton/Odenton | Melanie Graw | 1300 Main Chapel Way, Gambrills, MD 21054 | (410) 721-0103 |
| Ellicott City Enchanted Forest | Pam Bianco | 10050 Baltimore National Pike, Ellicott City, MD 21042 | (410) 461-7600 |
| Harford County Regional | Marianne Ferguson | 5 Bel Air South Parkway, Suite 1467, Bel Air, MD 21015 | (410) 515-2000 |
| North Potomac/Rockville | Kelly Vezzi | 14955 Shady Grove Road, Suite 170, Rockville, MD 20850 | (301) 921-1040 |
| Ocean City/64th Street | Lynn Mauk | 6405 Coastal Highway, Ocean City, MD 21842 | (410) 524-6111 |
| Ocean City/120th Street | Lynn Mauk | 12003 Coastal Highway, Ocean City, MD 21842 | (410) 524-1203 |
| Potomac | Joan Reilly | 10220 River Road Potomac, MD 20854 | (301) 983-0200 |
| Salisbury | Greg Erdie | 1131 S Salisbury Boulevard, Suite B, Salisbury, MD 21801 | (410) 543-4545 |
| Severna Park | Elizabeth Parks | 572-A Ritchie Highway, Severna Park, MD 21146 | (410) 647-2222 |
| Timonium/Hunt Valley | Patty Kallmyer | 22 W Padonia Road, Suite A-100, Timonium, MD 21093 | (410) 252-2111 |
| Towson | Shawn Guzzo | 7402 York Road, Towson, MD 21204 | (410) 823-2323 |
| White Marsh | Ashley Hess | 7939 Honeygo Boulevard, White Marsh, MD 21236 | (410) 931-9000 |